



Charlton Park Academy and Mulberry Tree House

Visitor Policy

There are many young people at Charlton Park Academy (CPA) with underlying conditions and/or unknown conditions. CPA management will endeavour to keep in place safer working practice in terms of maintaining measures of control, in line with the health and safety risk management of COVID-19. This more closely reflects the operational and close working that staff and pupils are engaged in at Charlton Park.

Given the rise and high rate of infectious diseases, such as COVID, flu and Strep A in the local community, CPA is keeping its' Visitor Policy under review and following practical advice on how to keep infections low.

Therefore, in accordance with the Trust Board Policy in order to reduce the inward transmission of COVID-19, and in conjunction with our Academy Whole School Covid Risk Assessment, school's policy is that visiting remains restricted during the school working day from 8.00am to 3.30 pm on the main site.

Visits for the following reasons are deemed as essential and will be permitted:

- Regular maintenance and emergencies.
- For clinical interventions.
- Inspection purposes.
- Safeguarding reasons.
- Health and safety reasons.

Visits by professionals and parents/carers may be allowed, but only if the visit has been authorised by a member of CPA's Senior Leadership Team, and the following points will be considered before a visit is agreed or planned:-

- Is the visit truly essential and why?
- What is the purpose/objective of the visit?
- Can the objective of the visit be met by other means? (Phone, virtually via video-conferencing or email)
- Will face to face meetings be required? If so, how and where are these taking place to ensure adequate ventilation and keeping a 2m distance.
- What activities will the visiting person do at the school during their visit?

Approved: Graham Harknett Co-Chair of Governors
Lynda Hage Co-Chair of Governors